



## Consent Form

Name			
DOB		Age	
Home Address	Emergency Contact Name	Emergency contact address (if different)	
	Relationship		
Tel	Mobile	Email	
Doctors name and address	Do you have any medical conditions Such as: (please tick as appropriate) <ul style="list-style-type: none"> <li><input type="checkbox"/> Asthma</li> <li><input type="checkbox"/> Epilepsy</li> <li><input type="checkbox"/> Diabetic</li> <li><input type="checkbox"/> ADHD</li> <li><input type="checkbox"/> Other please specify</li> </ul>		
Tel	Do you take and medication regularly if so what and how much.		
Any other appropriate information:			
I agree that Simply Epic Adventures staff may offer “over the counter medicine” to my child if needed. i.e. sun cream		Signed	

I give permission for Simply Epic Adventures Staff to take photos or Videos for the use of promotional material or for coaching purposes as mentioned in the policy below, of my child.                      Yes                      No

## **Water Based Activity**

I /my child is: (please circle as appropriate)

Scared of water

Confident but not a strong swimmer.

Can swim 50M

Can swim 50M in light clothing.

Simply Epic Adventures offers activities that are of an outdoor and adventurous nature, while all reasonable efforts are made to minimise risks we cannot eliminate them completely. If at any time you feel that there is an unacceptable level of risk being taken please inform one of our staff.

### **Further information for Parents/Guardians of unaccompanied children**

Children may during the course of activities experience minor bumps, scrapes and scratches and Simply Epic Adventures will not be held responsible for such injuries.

Simply Epic Adventures must be informed in advance of any medical issues, for example asthma or epilepsy, that a child suffers from.

During the course of an activity it may be necessary to offer a child over the counter medication such as sun cream, insect repellent or pain killers, Simply Epic Adventures will try to make sure that they are suitable for the individual they are offered to (based on the information provided). If you do not wish this to happen please let us know.

If you are in doubt as to your suitability to participate, please consult your Doctor.

### **Privacy Policy**

General policy for all who come into contact with Simply Epic Adventures

We respect your privacy and we guarantee you will receive no unwanted Spam from us. Simply Epic Adventures will take all reasonable steps to insure your privacy and will not pass on your details of any sort without informing you first.

For all events, Simply Epic Adventures requests medical details for each client, to be used by our staff in an emergency/first aid situation.

In accordance with the Data Protection Act, medical details of clients are not processed on computer. For insurance purposes Simply Epic Adventures holds clients medical details on paper files in a secure location for a period of 3 years for adults, and until a child reaches the age of 18. When this time is over the files are destroyed.

### **Photography and video**

From time to time Simply Epic Adventures staff may take cameras out on to sessions this maybe to gain photos to be used in promotional material, or for the use in coaching (i.e. video). In this instance Staff will make it clear they are doing so and why. If you do not wish for your or your child's image to be used in this way please inform the staff.

### **Cancellation and Complaints Procedure**

If we cancel your activities through no fault of yours we will make a full refund or organize an alternative date.

Should you, or any of your group, be forced to cancel your booking, you must do so in writing. A cancellation will take effect from the date that written notice is received by us. We reserve the right to make no refund for a cancellation made within 14 days of the activity. If the reason for cancellation is covered under the terms of any holiday insurance policy you may be able to reclaim these charges from your insurer.

The following is the procedure a customer should follow in the unlikely event that they wish to make a complaint:

If the customer has a problem during his/her activity break, they must inform a member of Simply Epic Adventures staff immediately so that they can endeavour to put things right. They will then document the complaint for review at the end of the season to help reduce future issues.

In the unlikely event that a complaint cannot be resolved at the time, they should write to the Company Director, within two weeks giving all relevant details. If they fail to take any of these steps this will

hinder our ability to resolve the problem, and/or investigate it fully, and any right they may have to receive compensation will be reduced or completely extinguished.  
All complaints and claims will be dealt with under Scottish law and custom.

I agree to the above terms and conditions and those attached to booking with Simply Epic Adventures. All of the information I have provided is correct.

Sign

Print